



Vaccine Administration
Management System

VAMS Jurisdiction Users,

VAMS release 1.2.6 went into production yesterday, January 8, and includes the following enhancements that will improve VAMS usability for all users. Please forward this to your VAMS clinics and employers/organizations.

Jurisdiction Module Updates

- **Jurisdictions can now bulk upload clinics to VAMS.** Before bulk uploading new clinics into VAMS, jurisdictions should ensure they have proactively communicated with the clinics about the IT recommendations regarding IP addresses and expressly permitting VAMS email addresses into their systems. Jurisdictions should also have communicated with and trained new clinics before providing access to the live site.
- **When you add new clinics, be sure to include the appropriate clinic identifiers** (e.g., facility ID and/or parent organization ID) as required by your jurisdiction's IIS. If you don't add these identifiers, HL7 messages will be held in VAMS until populated by the Clinic Admin user. All data requires a facility ID for reporting to CDC.
- To bulk upload a list of clinics, follow these steps:
 - Once logged into the Jurisdiction Portal, click the **Import Clinics** button.
 - In the pop-up window, click the **Clinic Import template** link.
 - Fill out the template with your clinics' information. All columns with an asterisk (*) are required.
 - Save the template as a **CSV UTF-8** file and upload it back into the clinic import pop-up window.
 - Check the status of the upload via the **Clinic Imports** tab. Here you can view a results log giving you each clinic's upload status. If an upload was unsuccessful, you can view the reason why in the results log.
- **Einstein report updates.** The Explore feature is once again available in the jurisdiction dashboards.

Employer/Organization Module Updates

- **Add additional employer/organization coordinators.** Employer/organization coordinators can now add additional employer/organization coordinators using the "Add Coordinator" button.

- **Edit email addresses and remove individuals from recipient list.** Employer/organization coordinators can use the “My Employees” list view to edit unregistered recipients’ names and email addresses and to remove individuals.
 - You cannot change the name or email address for an individual who has already registered their account.
 - The recipient can edit their own first name and last name once their account is registered. They cannot change their email address.
 - If you edit the email address of an unregistered user, VAMS will automatically resend the recipient registration email to the updated email address.
- **Improvements to the Organization/Employee Bulk Upload template.** This includes updated language reminding employer/organization coordinators to download the latest bulk upload template.
 - Employer coordinators must use the latest template rather than a previous version they may have saved to their computer as recent updates were made to the template.
 - The template now includes optional fields for salutation and middle name.

Clinic Module Updates

- **Enhanced clinic reporting.**
 - The Scheduled Appointments report is enhanced to include additional recipient details: date of birth, insurance group number, insurance policy number, and insurance provider.
 - Detailed recipient dose information is now included in the Clinic Data reports. This includes dose information (first or second dose), vaccine name (Pfizer-BioNTech, Moderna, Don’t Know), and source (VAMS or Non-VAMS).
- **Front desk staff members will see changes to their Recipient Check-in view.**
 - Recipient phone number and email are now included in the Recipient Check-in table.
 - When a recipient comes to a clinic for their appointment, the front desk staff will be able to see what dose they are receiving (first or second) and the vaccine name (Pfizer-BioNTech, Moderna, or Don’t Know).
 - To make room for the new fields above, the “Check-in” button is removed. Front desk staff will now click on a recipient’s name to begin the check-in process.
- **Standard and mobile clinic healthcare professionals will see changes to their Manage Appointments view.**
 - The Manage Appointments tab now includes a recipient’s dose (first or second), vaccine name for any doses already received (Pfizer-BioNTech, Moderna or Don’t Know), and the vaccine source (VAMS or Non-VAMS).
 - The View Appointment link is removed. Healthcare professionals can find appointment information by clicking a recipient’s name.
 - Healthcare professionals can now see a recipient’s email.
 - These changes do not apply to third-party clinics.

Recipient Module Updates

- **Recipients can now edit their first and last name during registration.** Recipients cannot edit their email address.
- **Second dose screener question.** When scheduling a vaccination appointment, recipients are now asked, “Have you received a COVID-19 vaccine?” They must select a response from the drop-down menu.
 - Menu options include: “No,” “Yes, I received the Moderna COVID-19 vaccine,” “Yes, I received the Pfizer-BioNTech COVID-19 vaccine,” or “Yes, but I don’t know which COVID-19 vaccine I received.”
 - If any “yes” answer is selected, the systems asks for the date of that vaccination. The type of vaccine and date they received it determine their eligibility date for their second dose.
 - If they select that they received the Pfizer-BioNTech vaccine, they can schedule a second dose **17 days** after their first.
 - Selecting Moderna vaccine allows them to schedule their second dose **28 days** after their first.
 - If they select that they don’t know which vaccine they received, they can schedule a second dose **28 days** after their first.
 - These dates are in accordance with the vaccine schedule for each vaccine type.
- **Recipients are directed to the CDC website for EUA fact sheets from both email and SMS.** Previously, EUA fact sheets were directly linked in email and SMS. Now, the email will direct recipients to view the fact sheet on the CDC website and provide a link to the Pre vaccination Questionnaire. Recipients receiving SMS messages will now receive one message with a link to the same CDC website to review the EUA fact sheet and a separate message with a link to complete their Pre vaccination Questionnaire.

Additional Items in 1.2.6:

- **Users registered as recipients first can now become other VAMS users.** Previously, users could not register as recipients first and then register in another role, such as a clinic administrator. This hierarchy requirement is now removed so that users registered as recipients can later register in other roles including organization/employer coordinator, or any clinic role.
- **Help Desk enhancements.** We are making continual updates to our Help Desk to improve user experience.

If you have questions about any of these updates, please connect with your onboarding specialist.

Thank you,

VAMS Operations Team